



## MINUTES

### City Council Regular Meeting

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6:00 PM - Tuesday, February 27, 2018

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

### CALL TO ORDER

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Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

### PLEDGE OF ALLEGIANCE

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### ROLL CALL

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Councilmembers Present:

*Pam Pruitt, Mayor*  
*Brian Holtzclaw, Mayor Pro Tem*  
*Vince Cavaleri, Councilmember*  
*Mike Todd, Councilmember*  
*Mark Bond, Councilmember*  
*Jared Mead, Councilmember*  
*John Steckler, Councilmember*

Councilmembers Absent:

### AUDIENCE COMMUNICATION

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- A. There were no comments from the audience.

### PRESENTATIONS

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- B. Employee Milestone Presentation

City Manager Rebecca Polizzotto recognized Recreation & Tourism Manager Brian Davern for his 10 years of service to the City of Mill Creek.

### STUDY SESSION

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- C. Long Term Strategic Planning:
- Community Preservation
  - Civic Pride

City Manager Rebecca Polizzotto led an interactive exercise with the Council to brainstorm strategic goals and objectives in order to identify priorities, projects and initiatives to be accomplished over the next several years.

## NEW BUSINESS

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D. 2018 AWC Center for Quality Communities Scholarship Nomination

The Council Nomination Selection Committee, comprised of Councilmember Todd and Councilmember Steckler, selected Mackenzie Ryan from Archbishop Murphy High School as the City's nominee to move forward in AWC's statewide scholarship program.

**Councilmember Todd made a motion to select Mackenzie Ryan to represent the City of Mill Creek in the statewide AWC Center for Quality Communities Scholarship selection process and receive a \$500 local monetary award for being selected as the City of Mill Creek 2018 nominee. Councilmember Steckler seconded the motion. The motion passed unanimously.**

E. Surface Water Capital Program Development - Professional Services Contract

City Manager Rebecca Polizzotto reviewed the process for developing the Surface Water Capital Program that includes utilizing video data previously collected, obtaining video of pipes not previously addressed and identifying prioritization criteria.

City Manager Polizzotto briefed Council on the services included in the proposed contract, the completion date of the project, and stated that a \$50,000 grant had been secured from the Department of Ecology and will be applied towards this project.

**Councilmember Cavaleri made a motion to to authorize the City Manager to execute a contract for professional services with Perteet, Inc. in an amount not to exceed \$132,252.00. Councilmember Todd seconded the motion. The motion passed unanimously.**

F. Collective Bargaining Agreement Between the City of Mill Creek and the Mill Creek Police Officers' Guild for the Period January 1, 2018 - December 31, 2020

City Manager Rebecca Polizzotto reviewed the City's new three (3) year collective bargaining agreement with the Police Officers' Guild and briefed Council on the comparables, inflation factor and incremental costs. [Attachment A](#) to the agreement was passed out during the meeting.

**Councilmember Cavaleri made a motion to authorize the City Manager to execute and take all action necessary to effectuate the terms of the collective bargaining agreement between the City of Mill Creek and the Mill Creek Police Officers' Guild for the period of January 1, 2018 - December 31, 2020 as set forth in the City's What If Proposal dated February 9, 2018 as signed by the City Manager and the President of the Police Officers' Guild. Councilmember Bond seconded the motion. The motion passed unanimously.**

G. [35th Ave SE Reconstruction Project Addendum No. 6 to Contract 2013-1091 \(Contract for Professional Services\)](#)

City Manager Rebecca Polizzotto explained that from time to time throughout the remainder of the year, items will be added to the agenda relative to construction in

progress that don't fall neatly into the production schedule of Council packets, such as this additional agenda item.

City Manager Polizzotto reviewed the scope of services in Addendum 6 including the hydrologic and hydraulic analysis, bid support services and fee estimates.

**Councilmember Todd made a motion to authorize the City Manager to execute Addendum No. 6 to Contract 2013-1091 for professional services with KPFF Consulting Engineers in an amount not to exceed \$19,000. Councilmember Cavaleri seconded the motion. The motion passed unanimously.**

- H. Fire and Emergency Medical Services Agreement Between the City of Mill Creek and Snohomish County Fire District No. 7

City Manager Rebecca Polizzotto introduced City Attorney Scott Missall and thanked him for his work during the contract negotiation process. City Manager Polizzotto reviewed key points of the original contract, amendments, renewal negotiations, comparison of major elements and material contract provisions. The City Manager explained how the contract presented provides for Fire and EMS services within the City for the period 2017-2022 at an aggregate cost of \$23,776,791, a savings of \$5,000,000 from the projected six year renewal cost of \$28,554,886.

**At 8:23 p.m. Councilmember Todd made a motion to extend the regular meeting up to 9:00 p.m. Councilmember Cavaleri seconded the motion. The motion passed unanimously.**

**Mayor Pro Tem Holtzclaw made a motion to authorize the City Manager to execute the Fire and Emergency Medical Services Agreement between the City of Mill Creek and Snohomish County Fire District No. 7 and to take all actions necessary to effectuate the provisions of said contract. Councilmember Cavaleri seconded the motion. The motion passed unanimously.**

## **CONSENT AGENDA**

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- I. Approval of Checks #58188 through #58271 and ACH Wire Transfers in the Amount of \$184,612.51  
*(Audit Committee: Mayor Pro Tem Holtzclaw and Councilmember Cavaleri)*
- J. Payroll and Benefit ACH Payments in the Amount of \$211,459.31  
*(Audit Committee: Mayor Pro Tem Holtzclaw and Councilmember Cavaleri)*

**Mayor Pro Tem Holtzclaw made a motion to approve the consent agenda. Councilmember Cavaleri seconded the motion. The motion passed unanimously.**

## **REPORTS**

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- K. Mayor/Council  
Mayor Pruitt reminded Council to complete their required PRA and OPMA training.

Mayor Pruitt reported that, per Senator Steve Hobbs, the City is in line to receive another \$500,000 for the 35th Ave SE reconstruction project as part of the amended

transportation budget.

Councilmember Todd reported that he attended a long-term planning summit on February 22.

L. City Manager

- [Legislative Summary](#)
- Labor Management Minutes
- Council Planning Schedule

**AUDIENCE COMMUNICATION**

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- M. Barbara Heidel, a Mill Creek resident, commented that she liked being a silent observer of tonight's brainstorming session and that she loves Mill Creek.


**ADJOURNMENT**

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With no objection, Mayor Pruitt adjourned the meeting at 8:53 p.m.



Pam Pruitt, Mayor



Gina Pfister, Acting City Clerk